



**Science and Technology Organization
Collaboration Support Office**

Neuilly-sur-Seine | France



06 February 2024

CSO(FIN)2024-011

**PERMANENT REPRESENTATIVES TO NATO
(Attention of administrative assistants)**

NOTICE OF INTENTION TO ISSUE FOR INTERNATIONAL BIDDING (IFIB)

The Collaboration Support Office (CSO) intends to invite bids for Editorial Services.

1. Title of the IFIB : CSO(FIN)2024-011 Editorial Services
2. Requirement: "Editorial Services" for the scientific publications of the NATO Science & Technology Organization.
 - Part - 1 : Editorial services for unclassified Scientific Reports
 - Part - 2 : Editorial services for classified Scientific Reports
 - Part - 3 : Editorial services for unclassified Promotional Publications

Companies are invited to bid on one, two parts or three parts of the IFIB.

3. Type of contract : Firm fixed-price
4. Period of performance: one year plus options for an extension of up to a further two periods of one year (i.e 1+1+1 year)
5. Starting date : 01 Jan 2025
6. Bidding procedure : Sealed Bidding, Two-Envelope method.
7. Issue date : March 2024, planned
8. Bid closing date : Mai 2024, planned
9. Eligibility : Firms
 - (1) that originate and are chartered/incorporated within one of the 31 NATO-member nations,
 - (2) that maintain a professionally active facility (office, factory, laboratory, etc.) within one of the 31 NATO-member nations.
10. Delivery location : CSO, Neuilly sur Seine (92200), France

You are invited to provide details (company name, address, telephone number, and e-mail address of the company's point of contact) relating to companies capable of undertaking this work that your Nation may be aware of. Nominations should be provided to CSO before **15 March 2024** at the following address:

CSO
Purchasing & Contracting Officer
BP 25
92 201 Neuilly sur Seine, France
Tel: + 33 (0)1 55 61 22 34
E-Mail: procurement@cs0.nato.int

(Original signed)
On behalf of the Director, CSO
Björn SCHÖTTLER
CSO, Head of Finance

NATO Science & Technology Organization
Collaboration Support Office
F-92201 Neuilly-sur-Seine | France

Office : +33 (0)1 55 61 22 00
www.sto.int

