



SUPREME HEADQUARTERS ALLIED POWERS EUROPE
GRAND QUARTIER GÉNÉRAL DES PUISSANCES ALLIÉES
EN EUROPE
Mons - Belgium



TO: BC's Distribution List for International Competitive Bidding

DATE: 19 December 2023

Subject: Notification of Intent (NOI) to Issue an Invitation For International Proposal (IFIP) for the maintenance of mechanical and electrical installations in the SHAPE Command Center.

REFERENCE: Bi-SC Procurement Directive 060-070 dated 30 June 2015.

1. In accordance with the stipulations of the Directive at Reference, Annex C, the following information is provided on an Invitation for International Proposal (IFIP) that this Headquarters has the intention to release.

IFIP reference number	:	ACO-SH-24-04
Title of IFIP	:	Maintenance of mechanical and electrical installations in the SHAPE Command Center (Mons, Belgium).
Requirement	:	The intended contract is for the maintenance of mechanical and electrical installations of the SHAPE Command Center (SCC), such as: HVAC (Heating, Ventilation, and Air Conditioning) systems; UPS (Uninterruptible Power Supply) systems; Access Control systems, CCTV Video Surveillance equipment; SCADA system. Fire Detection systems. The contract is composed of a firm fixed price for Mission I and an Indefinite Delivery requirement type purchase order element for Mission II. It includes the following services: Mission I – Preventive and minor corrective maintenance / Mission II – Repairs, replacements, upgrade and execution of stand-alone projects relating to electro-mechanical equipment/installations not included in Mission I.
Type of contract	:	Firm-fixed price (Mission I) and Indefinite Delivery, Requirements type of contract (Mission II).
Estimated Value	:	Annual estimated value: EUR 2,100,000. Estimated total cumulative value of contract: EUR 10,500,000.
Period of performance	:	Total duration of 5 years with a base period of 3 years and optional periods. Expected start of services: second half of 2024.
Bidding procedure	:	Best value.
Funding	:	SHAPE Budget.
Classification of IFIP	:	NATO UNCLASSIFIED.
Issue Date	:	February 2024, planned.
Closing Date	:	April 2024, planned.
Eligibility	:	Firms (1) that originate and are chartered/incorporated within NATO-member nations (2) that maintain a professionally active facility (office, factory, laboratory, etc.) within NATO-member nations, (3) that possess a valid NATO security clearance up to NATO Secret level from the beginning of the execution of the services; (4) that have performed contracts within the last 5 years substantially similar in scope and magnitude to the requirement described in the solicitation. If services similar to Mission I and Mission II were not performed under the same contract, the bidder shall provide at least three references relating to services similar in scope and magnitude to Mission I and three other references for Mission II; (5) that are legally authorized, at the time of the bidding and afterwards in the event of contract award, to

operate the services described in this solicitation in the country where the services described in this solicitation shall be provided (i.e. Belgium).

Delivery location(s) : SHAPE (Mons, Belgium).
Partial bidding : Is not authorized.
Web site(s) : <https://shape.nato.int/financeandacquisition/page136374522>
<https://aco.procureware.com>; Interested firms are invited to apply for registration on the ACO procureware portal unless they already hold status of approved/registered vendor on the portal.

2. SHAPE will directly submit this IFIP using the ACO eBid portal to all potential bidders and will provide a short information notice of the tender documents on the Web sites above. Firms that have already been identified are listed in the NOI Annex.

3. NATO Delegations are hereby invited to nominate, **by email and before 31 January 2024**, the name, full address, Point of Contact, telephone and email address of other potential bidders established within their respective country. This and any other correspondence hereto is to be addressed to:

SHAPE / FINAC – Acquisition Management Branch

Attn: Ms Elodie DUVAL – Contracting Officer

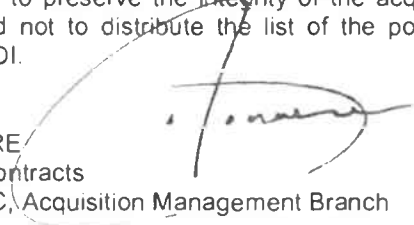
Boite/PO Box 18/A

Tel: +32 (0)65 44 48 16

E-mail: elodie.duval@shape.nato.int & giuseppe.col@shape.nato.int

4. In order to preserve the integrity of the acquisition process, NATO Delegations are kindly requested not to distribute the list of the potential bidders which is provided in the Annex to this NOI.

Danny HOVAERE
ACO Head of Contracts
SHAPE – FINAC, Acquisition Management Branch



Annex: List of potential bidders

**DISTRIBUTION LIST FOR NOIs NS LAN
TO NATO DELEGATIONS/IS-NOR:**

NAME	NS E-mail address
NATO IS-NOR	nor@hq.nato.int
Mailbox Albanian Delegation	albania.mailbox@HQ.NATO.INT
Mailbox Belgian Delegation	BE.DEL.Mailbox@HQ.NATO.INT
Mailbox Bulgarian Delegation	BulgarianDelegation.Mailbox@HQ.NATO.INT
Mailbox CA Joint Delegation	CA.DEL.Mailbox@HQ.NATO.INT
Mailbox Croatian Delegation	CroatianDelegation.Mailbox@HQ.NATO.INT
Mailbox Czech Delegation	CZ.Del.Mailbox@HQ.NATO.INT
Mailbox Danish Delegation	DE.DEL.Mailbox@HQ.NATO.INT
Mailbox Estonian Delegation	EstonianDelegation.Mailbox@HQ.NATO.INT
Mailbox French Del - Section Finances	FR.DELFinances.Mailbox@HQ.NATO.INT
Finnish Permanent Mission to NATO	Finnishdelegation.mailbox@hq.nato.int
Mailbox German Delegation	GE.Del.Mailbox@HQ.NATO.INT
Mailbox Greek Delegation	GR.Del@HQ.NATO.INT
Mailbox Hungarian Delegation	M.HungarianDelegation@HQ.NATO.INT
Mailbox Icelandic Delegation - Milrep	IC.Del.Mailbox@HQ.NATO.INT
Mailbox Italian Delegation	IT.DEL.Mailbox@HQ.NATO.INT
Mailbox Latvian Delegation	LatvianDelegation.Mailbox@HQ.NATO.INT
Mailbox Lithuanian Delegation	LithuanianDelegation.Mailbox@HQ.NATO.INT
Mailbox Luxembourg Delegation	Luxembourg.Mailbox@HQ.NATO.INT
Mailbox Montenegrin Delegation	montenegrinjointdelegation.mailbox@hq.nato.int
Mailbox North Macedonian Delegation	NorthMacedoniaDelegation@hq.nato.int
Mailbox Netherlands Delegation	NL.Del.Mailbox@HQ.NATO.INT
Mailbox Norwegian Delegation	NO.Del@HQ.NATO.INT
Mailbox Polish Delegation	PolishDelegation.Mailbox@HQ.NATO.INT
Mailbox Portuguese Delegation	PO.Del.Mailbox@HQ.NATO.INT

Mailbox Romanian Delegation	RomanianDelegation.Mailbox@HQ.NATO.INT
Mailbox Slovak Delegation	LO.DEL@HQ.NATO.INT
Mailbox Slovenian Delegation	SlovenianDelegation.Mailbox@HQ.NATO.INT
Mailbox Spanish Delegation	SP.Del.Mailbox@HQ.NATO.INT
Mailbox Turkish Delegation	TU.del.Mailbox@HQ.NATO.INT
Mailbox UK Joint Delegation	UKJointDelegation.Mailbox@HQ.NATO.INT
Mailbox United States Del (Mission)	US.DelMission.Mailbox@HQ.NATO.INT