



Joint Analysis, Training and Education Centre

Bydgoszcz | POLAND



NOTIFICATION OF PROCUREMENT OPPORTUNITY (NOPO) Pre-Solicitation Notice NATO Competitive Procurement

Finance Governance Support Contractors

JATEC Reference #: RFP-ACT-JATEC 01-26

Date of NOPO Publication: 31/03/2026

Anticipated Solicitation Release Date: 21/04/2026

To be adjusted based on internal approval timeline

Anticipated Solicitation Closing Date: 27/05/2026

To be adjusted based on final release date

Anticipated Contract Award Date: 10/06/2026

Point of Contact:

Joint Force Training Centre
Office of Budget and Finance
Acting JATEC's Contracting Officer
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Introduction

NATO Joint Analysis, Training and Education Centre (JATEC) intends to award contract/s for the following finance governance contractors:

- Travel Operations and NATO Financial System Support Specialist
- Non-NATO Personnel Financial Operations Support Specialist

The JATEC hereby notifies the following Procurement Opportunity in accordance with the Procedure for NATO Competitive Procurement. This notification is issued to foster open and fair competition among eligible vendors from participating nations. This notification does not constitute a commitment to award a contract.

The JATEC will allow partial bidding.

Bidders are invited to review the requirements described herein and to register for participation through the appropriate national authority of the prime bidders's nation of origin. Bidders may form partnerships or sub-contractor relationships, however all vendors, whether prime, partner or sub-contractor shall meet all identified eligibility requirements for participation.

This opportunity reflects NATO's commitment to transparency, equal treatment of suppliers, and the efficient delivery of goods, works, and services in support of NATO missions and participating nations.

All eligible and responsible sources may submit a proposal, which shall be considered by the JATEC.

1. Title of Procurement Opportunity

Finance Governance Support Contractors.

2. Description of Requirement

The mission of the Joint Analysis, Training and Education Centre (JATEC) as one of the strategic pillars of the NATO - Ukraine evolving jointness is to provide for the NATO - Ukraine interoperability, to contribute to the development of NATO and Ukraine's transformation in defence, deterrence, crisis prevention, crisis management and cooperative security. The JATEC, as the first joint NATO-Ukraine civil-military organization, plays a transformative role in enhancing collective security. It serves as a catalyst for strengthening NATO-Ukraine relations and delivering rapid solutions and long-term benefits for both NATO and Ukraine.

The Office of Budget and Finance (O/BUDFIN), operating within the Staff Advisory Group (SAG), is responsible for financial planning, budgeting, financial reporting and the implementation of ACT financial management policies in support of JATEC activities. The two finance governance support contractors will be aiding the O/BUDFIN in handling the financial activities related to NON-NATO personnel and travel operations as well as functional support for financial processes associated with multinational personnel supporting JATEC activities.

3. Vendor Eligibility

3.1. Participation in this Procurement Opportunity is restricted to bidders from participating nations. Bidders from other than participating nations shall be excluded from serving as prime contractor or subcontractor.

3.2. Bidders (partners and subcontractors) must hold a NATO Facility Security Clearance (FSC). The Proposed team must hold NATO SECRET clearance.

4. Access to Solicitation Documentation

Interested bidders, officially registered by national authorities with Declaration of Eligibility may participate to and received the solicitation documentation for this Procurement Opportunity by email when the solicitation is released.

5. Language of Solicitation and Bid Submission

Solicitation Documentation and Proposal Submission Language(s): English

6. Additional Engagement Opportunities

Not applicable.

Ryszard Piasecki

Acting JATEC Contracting Officer

Annexes:

A: Declaration of Eligibility for NATO Competitive Procurement

B: Distribution List

End of Notification

Annex A – Declaration of Eligibility for NATO Competitive Procurement

Date:

Declaration of Eligibility for NATO Competitive Procurement

To: JATEC Procurement Authority

Subject: Declaration of Eligibility for NATO Competitive

Procurement Reference: RFP-ACT-JATEC 01-26 Finance Governance Support

Contractors

With reference to the above-mentioned NATO Competitive Procurement (NCP) opportunity, the following *[insert Country of Origin]* vendor has expressed an interest in receiving the solicitation document:

a. Vendor Name:

b. Address:

c. Point of Contact/Title: Mr./Ms.:

d. Email Address:

e. Phone #:

2. I certify that this vendor has the necessary financial, technical and professional competence to be admitted by the Government of *[insert Country of Origin]* as a bidder were it responsible for awarding a contract of this nature. The vendor listed above is security cleared to the level of this procurement opportunity.
3. **Extension to Other NCP Opportunities¹.** In addition to the referenced project, this Declaration of Eligibility may be used for other JATEC NCP opportunities and is valid for the vendor in paragraph 1 for a period of three (3) years, unless rescinded in writing by the National Responsible Authority of *[insert Country of Origin]*.

Check one:

Yes

No

¹ Note to Vendor: If “Yes” is checked, then present this Declaration of Eligibility for expressed interest in other JATEC NCP Opportunities

Signature
[Name of National Responsible Authority]
[insert Country of Origin]

Annex B – Distribution List

NATO Delegations:

| | | |
|----------|-----------------|-------------------------|
| Albania | Greece | Poland |
| Belgium | Hungary | Portugal |
| Bulgaria | Iceland | Romania |
| Canada | Italy | Slovakia |
| Croatia | Latvia | Slovenia |
| Czechia | Lithuania | Spain |
| Denmark | Luxembourg | Sweden |
| Estonia | Montenegro | The Republic of Türkiye |
| France | Netherlands | The United Kingdom |
| Finland | North Macedonia | The United States |
| Germany | Norway | |

Embassies in Brussels (Attn: Commercial Attaché):

| | | |
|----------|-----------------|-------------------------|
| Albania | Greece | Poland |
| Belgium | Hungary | Portugal |
| Bulgaria | Iceland | Romania |
| Canada | Italy | Slovakia |
| Croatia | Latvia | Slovenia |
| Czechia | Lithuania | Spain |
| Denmark | Luxembourg | Sweden |
| Estonia | Montenegro | The Republic of Türkiye |
| France | Netherlands | The United Kingdom |
| Finland | North Macedonia | The United States |
| Germany | Norway | |