



NCIA/ACQ/2026/06899

16 March 2026

## Notification of Intent to Request Quotations

*Method: Basic Ordering Agreement Plus (BOA+)*

### IT Modernisation Recovery Increment 1 (ITM-RC1) WP12.A – Service Integration

**NCI Agency Reference #: RFQ-CO-423324-ITMSI**

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**Estimated Amount: 972,000.00 EUR**

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**NOI Closing Date: 10 April 2026**

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**Solicitation Release Date: Anticipated on 27 April 2026**

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**Solicitation Closing Date: Anticipated on 15 May 2026**

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**Contract Award Date: Anticipated on 10 July 2026**

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**Competition Type: BOA+ Lowest Priced Technically Compliant**

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The NCI Agency hereby notifies the NATO Nations of its intent to request quotations for the procurement of work to support the integration of Agency services and to achieve service operations for the services implemented by the ITM-RC1 project.

The list of prospective bidders is attached. Interested companies already holding an active Basic Ordering Agreement (BOA) with the NCI Agency may contact the point of contact below, to request inclusion on the list.

#### **\*\*Neo eProcurement Registration\*\***

*Attention Suppliers,*

*The NCI Agency is stepping into a new era of procurement. We have launched an eProcurement tool, Neo, to make our collaborations smoother, faster, and more transparent. If you are keen to do business with us, you will need to register in [Neo](#). This tool will offer suppliers visibility into past, current and upcoming business opportunities, and streamlines the competition cycles, contract awards, and account management.*

**NCI Agency Point of Contact**  
Natalia Wojciak, Contracting Officer

**Email: [RFQCO423324ITMSI@ncia.nato.int](mailto:RFQCO423324ITMSI@ncia.nato.int)**



**To** : Distribution List

**Subject** : **Notification of Intent to Request Quotations for IT Modernisation Recovery Increment 1 (ITM-RC1) WP12.A – Service Integration**

**References :**

- A. AC/4-D(2019)0004(INV), dated 4 July 2019, Procedure Governing the Use of Basic Ordering Agreements
- B. NATO Investment Committee Decision Sheet, AC/4-DS(2022)0010
- C. IT Modernisation Recovery Increment 1 (ITM-RC1) - Project No. OIS03091, CP 9CO150

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1. In accordance with References A through C, the NCI Agency, as the Host Nation responsible to implement the project in subject, hereby gives notice of its intent (NOI) to issue a Request for Quotation (RFQ) for IT Modernisation Recovery Increment 1 (ITM-RC1) WP12.A – Service Integration, hereafter referred to as the “Project”.
  2. A high-level summary of the Project's technical requirements is set forth in Annex A hereto. These requirements are being refined and will be included in further details as part of the RFQ.
  3. The reference for this Project is RFQ-CO-423324-ITMSI, and all correspondence concerning this NOI and subsequent RFQ should reference this number.
  4. Organizational Conflict of Interest (OCI): It is anticipated that the RFQ, at the time of its issuance, will contain a provision to exclude any bidder who is deemed to be in a position to unfairly influence the RFQ as a result of being selected for the work performed or to be performed under other contracts with NATO. Such projects are listed in the Excluded Project List under reference C.
  5. The NCI Agency will use the Basic Ordering Agreement (BOA) Plus bidding procedures. Annex C attached to this letter contains a list of potential bidders which may be able to provide the products or services required for this Project. This list was compiled from companies already holding an active BOA with the NCI Agency.
  6. In addition to the companies listed in Annex C, the BOA Plus procedures allow national authorities to nominate eligible bidders without an active BOA. Hence, qualified and certified companies interested in receiving the RFQ for this Project are hereby requested to provide a Declaration of Eligibility (DoE), sent by their Delegation/Mission to NATO to the NCI Agency contracting authority not later than 10 April 2026, which is 25 calendar days after the date of this letter.
    - a. In addition to the certification of the company's security clearances required under this NOI, the DoE should include the following information for each of the nominated companies:



- Company name
- Company address
- Point of Contact (PoC)
- PoC email address
- PoC telephone number

b. This information is critical to enable prompt and accurate communication with prospective bidders and should be sent electronically to [RFQCO423324ITMSI@ncia.nato.int](mailto:RFQCO423324ITMSI@ncia.nato.int).

7. In order to maximize competition the NCI Agency may, at its discretion, accept nominations after the deadline, so long as the RFQ has not been issued. The NCI Agency may even accept, at its discretion, nominations after the RFQ has been issued under the condition that such late nomination will not be used as the basis to request an extension to the bid closing date.
8. Requests for participation in this competition received directly from individual companies will not be considered, unless they hold a valid BOA with the NCI Agency.
9. Bidders will be required to declare a bid validity of 6 months from bid closing date. Should the selection and award procedure exceed the bid closing date by more than 6 months, companies will be requested to voluntarily extend the validity of their bids accordingly. Bidders may decline to do so, withdraw their bid and excuse themselves from the bidding process without penalty.
10. National authorities are advised that the RFQ package is anticipated to be NATO UNCLASSIFIED. However, the RFQ and the contractual documents could contain references to other NATO documents classified as NATO RESTRICTED.
11. The successful bidder will be required to handle and store classified information up to the level of NATO RESTRICTED. In addition, contractor personnel will be required to work unescorted in Class II Security areas. Therefore, access can only be permitted to cleared individuals. Only companies maintaining such cleared facilities and the appropriate personnel clearances will be able to perform the resulting contract.
12. The NCI Agency reserves the right to cancel, suspend, or withdraw this NOI at its own discretion and at any time. The NCI Agency is not liable for any expenses incurred by companies in conjunction with their responses to this NOI and such responses shall not be regarded as a commitment of any kind concerning future procurement of the items or services described herein.
13. Your assistance in this procurement is greatly appreciated.

**For the Chief of Acquisition:**

**Natalia**  
**Wojciak**

Digitally signed  
by Natalia Wojciak  
Date: 2026.03.17  
10:33:40 +01'00'

Natalia Wojciak  
Contracting Officer



**Annexes:**

- A. Summary of Requirements
- B. Distribution List
- C. List of Prospective Bidders



## **Annex A – Summary of Requirements**

**Project No. 0IS03091, CP 9CO150**

### **1. Project Objective**

The objective of this Project is to achieve service integration of the IT Modernisation -Recovery 1 (ITM-RC1) solution within the Agency organisation and then Handover and Takeover (HOTO) to the service owners. ITM-RC1 will provide modern private cloud-based solution which will improve centralisation, standardisation and automation of services. These services will be available via the Agency Service Catalogue. This Project will provide the service artefacts to achieve HOTO.

### **2. Scope of Work**

The scope of this work is to achieve service integration and support the transition of the ITM-RC1 technical solution into service, which will have a significant impact on how the infrastructure services are provided by the Agency. This Project will primarily focus on the integration of the ITM-RC1 technical solution with the Agency organisation (people and processes) to provide services to users. This is to be achieved by undertaking Maturity Model gap analysis assessment for the transformed and new services; production of key documentation underpinning the changed services, and the production of service artefact documentation and coordination with stakeholders to achieve HOTO.

### **3. Period of Performance**

The Period of Performance is anticipated to start in Q3 2026 and end in Q1 2027. It is important to note that this timeline represents the anticipated duration of the Project, and adjustments may be made as per the requirements of the solicitation process and subsequent contractual agreement.

### **4. Technical Constraints**

The production of the artefacts will need to happen in parallel with the implementation and rollout of the technical solution. The roles and tasks needed to operate and maintain the ITM-RC1 solution will be based on the underlying technologies. The Contractor will interact with the customer at multiple workshops in order to deliver the required deliverables.



**Annex B – Distribution List**

**NATO Delegations:**

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|----------|-----------------|-------------------------|
| Albania  | Greece          | Poland                  |
| Belgium  | Hungary         | Portugal                |
| Bulgaria | Iceland         | Romania                 |
| Canada   | Italy           | Slovakia                |
| Croatia  | Latvia          | Slovenia                |
| Czechia  | Lithuania       | Spain                   |
| Denmark  | Luxembourg      | The Republic of Türkiye |
| Estonia  | Montenegro      | The United Kingdom      |
| France   | Netherlands     | The United States       |
| Germany  | North Macedonia |                         |
|          | Norway          |                         |

**Embassies in Brussels (Attn: Commercial Attaché):**

- |          |                 |                         |
|----------|-----------------|-------------------------|
| Albania  | Greece          | Poland                  |
| Belgium  | Hungary         | Portugal                |
| Bulgaria | Iceland         | Romania                 |
| Canada   | Italy           | Slovakia                |
| Croatia  | Latvia          | Slovenia                |
| Czechia  | Lithuania       | Spain                   |
| Denmark  | Luxembourg      | The Republic of Türkiye |
| Estonia  | Montenegro      | The United Kingdom      |
| France   | Netherlands     | The United States       |
| Germany  | North Macedonia |                         |
|          | Norway          |                         |

**NCI Agency – All NATEXs**