

TO: BC's Distribution List for Invitation for International Bidding

DATE: 19 July 2024

SUBJECT: Notification of Intent to issue an Invitation for International Bidding (IFIB) for Contractor Support to Emerging Training Related and Institutional Requirements of JFTC Joint Force Training Centre (JFTC)

In accordance with the stipulations of the Bi-Sc Procurement Directive 060-070, Annex C, the following information is provided on the IFIB that this Headquarters has the intention to release:

IFIB Reference: IFIB-ACT-JFTC 24-88

Title of IFIB: Contractor Support to Emerging Training Related and Institutional Requirements of Joint Force Training Centre.

Requirement: Following the ambition of NATO 2030 agenda and Bi-SC Commands intend to increase JFTC support for tactical training of NATO response Corps aligned with regional plans and to improve JFTC's interoperability and military effectiveness through transformation by warfare development, JFTC needs to expand its workforce. The contractors will help meet critical requirement of having proper mix of expertise and knowledge. The following SMEs will be required for the resulting contract/s:

- Finance and Accounting Specialist
- Business Continuity / Risk Management Subject Matter Expert
- Security Accreditation Subject Matter Expert
- MEL/MIL Chief Content Subject Matter Expert
- Information Knowledge management Specialist

Type of Contract: Level of Effort / Firm Fixed Price

Period of Performance: Base period: From 1 February or contract award date to 31 December 2025  
Option period 1: between 01 January 2026 and 31 December 2026.  
Option Period 2: between 01 January 2027 and 31 December 2027  
Option Period 3: between 01 January 2028 and 31 December 2028  
Option Period 4: between 01 January 2029 and 31 December 2029.

Funding: 256 JFTC Budget

Classification: NATO UNCLASSIFIED

Issue Date: 30 September 2024, (target date)

Bid Closing Date: 12 November 2024, (target date)

Eligibility: Governmental or commercial entities that originate or are chartered/incorporated within NATO-member nations. Contractor personnel performing services under the contract must be citizens of a NATO nation, having appropriate professional training and experience in related field(s), and meet applicable criteria for personal security clearance.

Delivery location(s): JFTC, Bydgoszcz, Poland

Partial bidding: Partial Bidding is authorized.

IFIB Documents will be posted on the JFTC Internet site:  
<http://www.jftc.nato.int/organization/contracting>

This HQ will directly mail this IFIB to all potential bidders. You are hereby invited to nominate, by email or facsimile, before 30 September 2024, the name, full address, point of contact, telephone number and e-mail address, of other potential bidders established within your country. This and any other correspondence hereto is to be addressed to:

Joint Force Training Centre  
BUDFIN  
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